




AGENDA STATEMENT

TO: Mayor and Council

FROM: Suzanne B. Moreno, Director of Finance 

SUBJECT: National City Purchasing Card Program

DATE: June 16, 2005

CC: City Clerk, City Manager

PURPOSE: Under the purchasing card program there is a resolution requirement to authorize specific City employees to act on behalf of the City to make any necessary changes with respect to Treasury Management with National City.

FISCAL IMPACT: There will be no cost to the City to implement this program and National City will also be offering the City a Rebate in accordance with aggregate annual purchases.

POLICY CHANGES: N/A

BACKGROUND: In an effort to streamline our procurement processes, implement purchasing controls, and accurately manage data the National City Commercial Card program offers to the City a new era of enhanced spending controls and efficiency.

It will allow us to implement citywide standards and establish card-by-card controls and spending parameters. We will be able to receive on-demand data and review information by department, division, cardholder or vendor.

Also this program will replace all of the credit cards that are currently being used by City employees for City purchases.

ATTACHMENTS: Copy of the proposed resolution.

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: June 16, 2005

MOVED: Councilpersons: Brady, DiSanto, Higgins, Kandes, Murphy, Vaslo, Mayor Brown
SUPPORTED: Councilpersons: Brady, DiSanto, Higgins, Kandes, Murphy, Vaslo, Mayor Brown

RESOLVED, that this entity enter into agreements with NATIONAL CITY BANK OF THE MIDWEST (“Bank”), from time to time, to furnish treasury management services to the entity, which agreements may relate to one or more of the deposit accounts of this entity with Bank;

RESOLVED FURTHER, that, in connection herewith, (a) any of the following, namely: Steve M. Duchane, City Manager and Suzanne B. Moreno, Director of Finance be and each of them is authorized for and on behalf of the entity to execute and deliver to Bank such agreements and other writings, if any, as Bank may require, which agreements and other writings, if any, each shall be in such form and contain such representations, agreement, authorizations, waivers, and other provisions as Bank may require and as the person executing such agreements on behalf of this entity may approve, and (b) any of the following, namely: Steve M. Duchane, City Manager, and Suzanne B. Moreno, Director of Finance be and each of them is authorized for and on behalf of the entity to make and do all such further and other acts and things, including, but not limited to, supplying operational and procedural information to Bank, as Bank may from time to time deem necessary or advisable in connection with the foregoing, and in each case, any such person’s execution thereof or other acts in connection therewith shall be conclusive evidence of his or her approval and the approval of the governing body;

RESOLVED FURTHER, that the authority of the aforesaid individuals shall not impinge upon or expand the authority previously, concurrently, or hereafter granted to certain employees of the entity for the transaction of business in connection with deposit accounts of this entity with Bank, and that Bank’s treasury management personnel may rely exclusively on the authority herein granted without reference to any such resolution of the governing body;

RESOLVED FURTHER, that all such agreement and other writings heretofore executed and delivered to Bank and other acts taken in connection therewith on behalf of this entity are hereby ratified, confirmed, and approved by this governing body; and

RESOLVED FURTHER, that a certified copy of these resolutions and a certification of the names, titles and specimen signatures of the persons herein authorized to act on behalf of this entity shall be furnished to Bank, and that Bank is authorized to rely on these resolutions and such certification until written notice of any change therein, in a form satisfactory to Bank, shall have been received by and appropriate officer of Bank.

I further certify that set forth below is the name, title, if any and specimen signature of each person authorized above to act on behalf of the entity and that, where a title appears, such person is a duly appointed and acting officer of the entity with the title indicated.