

**REGULAR MEETING**

The meeting was called to order at 8:00 p.m., Mayor Steven M. Brown presiding.

Pledge of Allegiance to the Flag.

Moment of Silence.

**PRESENT:** Councilpersons Valerie Brady, Mario DiSanto, Michael Higgins, Mark Kandes, Thomas Murphy and Frank Vaslo.

**ALSO PRESENT:** City Attorney Ed Zelenak and City Clerk Donna Breeding.

Mayor's Remarks

City Manager's Report

**RESOLUTION 05-01 Minutes**

By Councilman Higgins, supported by Councilman DiSanto.

RESOLVED, that the minutes of the Regular Meeting held under the date of December 27, 2004 be approved as recorded.

Motion unanimously carried.

**RESOLUTION 05-02 Adopt Ord. Amend/Chapter 244**

By Councilman Vaslo, supported by Councilwoman Brady.

RESOLVED, that "AN ORDINANCE TO AMEND THE CODIFIED ORDINANCES OF THE CITY OF LINCOLN PARK, BY REPEALING THE EXISTING CHAPTER 244 AND ADOPTING A NEW CHAPTER 244", be given its First, Second, Third Reading and ADOPTED, effective immediately.

**THE CITY OF LINCOLN PARK ORDAINS:**

That the Codified Ordinances of the City of Lincoln Park be amended by repealing the existing Chapter 244 and adopting a new Chapter 244, DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT.

**CHAPTER 244-DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT**

**244.01 DIRECTOR**

(a) Establishment of Office. The office of Director of Community Planning and Development is hereby established in and for the City pursuant to the City Charter.

(b) Powers and Duties. The Director shall have primary responsibility for the proper maintenance and operation of the Community Development Block Grant (CDBG) Program.

The Director shall supervise the activities of the City employees directly working in the Program.

The Director shall coordinate the duties and functions of the Lincoln Park Economic Development Corporation.

The Director shall coordinate the duties and functions of the Lincoln Park Downtown Development Authority.

The Director shall work with all City Departments and designated outside consultants to maintain a current City Master Plan, a current Zoning Ordinance, a current Recreational Master Plan and such other plans and studies as may from time to time be necessary, or as otherwise directed by the City Manager and the Mayor and Council.

The Director shall coordinate the processing of applications for new developments, structures and buildings within the City in an efficient and timely manner, and he or she shall perform such other duties as are assigned to him or her from time to time by the Mayor and Council.

Continued

(c) Compensation and Benefits. The Director shall receive such salary and fringe benefits as determined from time to time by Council. Such salary shall be paid in equal payments on the regular paydays established for classified employees. The fringe benefits shall be paid for by the City in the same manner as provided for classified employees.

Motion carried.

Nay: Councilman Murphy

ADOPTED: January 3, 2005

PUBLISHED: January 12, 2005

EFFECTIVE: January 3, 2005

**RESOLUTION 05-03 Adopt Ord. Amend./Chapter 215**

By Councilman Vaslo, supported by Councilman DiSanto.

RESOLVED, that “AN ORDINANCE TO AMEND THE CODIFIED ORDINANCES OF THE CITY OF LINCOLN PARK, BY REPEALING THE EXISTING CHAPTER 215 SECTION .01 SUBSECTION (c) AND ADOPTING A NEW CHAPTER 215 SECTION .01 SUBSECTION (c)”, be given its First, Second, Third Reading and ADOPTED, effective immediately.

THE CITY OF LINCOLN PARK ORDAINS:

That Chapter 215 Section .01 Subsection (c) be amended by repealing the existing subsection (c) in its entirety and by adopting a new subsection (c) which new subsection shall read as follows:

(c) Powers and Duties. The City Manager shall be under the direction of the Mayor and Council and shall supervise the administrative affairs of the City and shall carry out the policies formulated by the Mayor and Council. He/She shall coordinate the activities of the various departments and provide management direction. The City Manager serves as primary liaison between the general public and City Officials, assuring quality service provisions and responsiveness to public inquiries and information requests. The City Manager shall attend all Council meetings and shall serve on various boards and commissions, and provide staff assistance and carry out their directions. The City Manager may also include those duties of Emergency Manager or Personnel/Human Resource Director.

Motion carried.

NAY: Councilman Murphy

ADOPTED: January 3, 2005

PUBLISHED: January 12, 2005

EFFECTIVE: January 3, 2005

**RESOLUTION 05-04 Ratify LP Administrators Association Contract**

By Council President Kandes, supported by Councilwoman Brady.

WHEREAS, the Lincoln Park Administrator’s Association (Department Heads) have entered into negotiations with the City concerning matters involving wages, hours and conditions of employment; and

WHEREAS, an amicable settlement has been reached and is well within the guidelines that the City has established for all bargaining unit employees.

THEREFORE, BE IT RESOLVED, that the agreement appears to be in the best interest of the City and therefore Council hereby ratifies the aforesaid agreement.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized to execute the contract documents.

Motion unanimously carried.

**RESOLUTION 05-05 Appt. Direct of Engineering & Public Services**

By Councilman DiSanto, supported by Councilman Vaslo.

RESOLVED, that **Gary Mekjian** be appointed **Director of Engineering & Public Services** of the City of Lincoln Park effective January 24, 2005 until January 1, 2007, with compensation and fringe benefits as outlined in the Lincoln Park Administrators Association Collective Bargaining Agreement.

Motion carried.

NAY: Councilman Murphy

**RESOLUTION 05-06 Appt. Dir. of Community Planning & Devel.**

By Councilman Murphy, supported by Councilman Vaslo.

RESOLVED, that **William Hatley** be appointed **Director of Community Planning & Development** of the City of Lincoln Park effective January 1, 2005 until January 1, 2007; with compensation and fringe benefits as outlined in the Lincoln Park Administrators Association Collective Bargaining Agreement.

Motion unanimously carried.

**RESOLUTION 05-07 Appt. Computer Sys. Mgr**

By Councilman Murphy, supported by Councilman DiSanto.

RESOLVED, that **Colleen Snethkamp** be appointed **Computer Systems Manger** of the City of Lincoln Park effective January 1, 2005 until January 1, 2007; with compensation and fringe benefits as outlined in the Lincoln Park Administrators Association Collective Bargaining Agreement.

Motion unanimously carried.

**RESOLUTION 05-08 Appt. Finance Director**

By Councilman DiSanto, supported by Councilman Murphy.

RESOLVED, that **Suzanne Moreno** be appointed **Finance Director** of the City of Lincoln Park effective January 1, 2005 until January 1, 2007; with compensation and fringe benefits as outlined in the Lincoln Park Administrators Association Collective Bargaining Agreement.

Motion unanimously carried.

**RESOLUTION 05-09 Appt. Parks & Rec Director**

By Councilman Higgins, supported by Councilman DiSanto.

RESOLVED, that **Donald Cook** be appointed **Director of Parks and Recreation** of the City of Lincoln Park effective January 1, 2005 until January 1, 2007; with compensation and fringe benefits as outlined in the Lincoln Park Administrators Association Collective Bargaining Agreement.

Motion unanimously carried.

**RESOLUTION 05-10 Appt. Supt. Building Dept.**

By Councilman Murphy, supported by Councilman DiSanto.

RESOLVED, that **Joseph Kaiser** be appointed **Superintendent of Building Department** of the City of Lincoln Park effective January 1, 2005 until January 1, 2007; with compensation and fringe benefits as outlined in the Lincoln Park Administrators Association Collective Bargaining Agreement.

Motion unanimously carried.

**RESOLUTION 05-11 Appt. Supt. of Public Works**

By Councilwoman Brady, supported by Councilman DiSanto.

RESOLVED, that **William Bohlen** be appointed **Superintendent of Public Works** of the City of Lincoln Park effective January 1, 2005 until January 1, 2007; with compensation and fringe benefits as outlined in the Lincoln Park Administrators Association Collective Bargaining Agreement.

Motion unanimously carried.

**RESOLUTION 05-12 Appt. Supt. of Utilities**

By Council President Kandes, supported by Councilman Vaslo.

RESOLVED, that **Victor Rose** be appointed **Superintendent of Utilities** of the City of Lincoln Park effective January 1, 2005 until January 1, 2007; with compensation and fringe benefits as outlined in the Lincoln Park Administrators Association Collective Bargaining Agreement.

Motion carried.

NAY: Councilpersons Brady, Higgins, and Murphy.

**RESOLUTION 05-13 Appt. Plumbing Inspector**

By Councilwoman Brady, supported by Councilman Murphy.

RESOLVED, that **Jerome Halash** be appointed as the **Plumbing Inspector** for a term to expire January 1, 2007.

Motion unanimously carried.

**RESOLUTION 05-14 Appt. Electrical Inspector**

By Councilman DiSanto, supported by Councilman Murphy.

RESOLVED, that **Robert Lenz** be appointed as the **Electrical Inspector** for a term to expire January 1, 2007.

Motion unanimously carried.

**RESOLUTION 05-15 Appt. Mechanical Inspector**

By Councilman Murphy, supported by Councilman DiSanto.

RESOLVED, that **Steve Carnill** be appointed as the **Mechanical Inspector** for a term to expire January 1, 2007.

Motion unanimously carried.

**RESOLUTION 05-16 Appt. Assessor**

By Councilman Higgins, supported by Councilman DiSanto.

RESOLVED, that **Tony Fuoco** be appointed **Assessor** effective January 1, 2005 until January 1, 2007 at the rate previously established by Mayor and Council.

Motion unanimously carried.

**RESOLUTION 05-17 Est. Salary/City Manager**

By Mayor Brown, supported by Councilman DiSanto.

RESOLVED, that the salary of the City Manager is hereby established at the rate of \$102,500 per annum, effective January 1, 2005 until January 1, 2007; as per the employment agreement. Said salary shall be paid in equal payments on the regular paydays established for classified employees.

Motion carried.

NAY: Councilpersons Brady and Murphy.

**RESOLUTION 05-18 Appt. City Manger**

By Councilman Vaslo, supported by Councilman DiSanto.

RESOLVED, that **Steve Duchane** is hereby appointed to the position of **City Manager** effective January 1, 2005 until January 1, 2007; and

FURTHER BE IT RESOLVED, that the Mayor and City Clerk be authorized to execute an employment agreement with said appointee.

Motion carried.

NAY: Councilpersons Brady and Murphy.

**RESOLUTION 05-19 Execute Contract/City Attorney**

By Councilman Vaslo, supported by Council President Kandes.

RESOLVED, the Mayor and City Clerk are authorized to **execute a contract** with **Edward M. Zelenak** to perform **professional legal services** and those duties defined in Chapter 218 of the Municipal Code "City Attorney", effective January 1, 2005 until January 1, 2007. Compensation will be set at \$65.00 per hour with no other compensation for services performed under this agreement.

Motion carried.

NAY: Councilperson Brady and Murphy.

**RESOLUTION 05-20 Issuance Cell Phone/Mayor & Council**

By Councilwoman Brady, supported by Councilman DiSanto.

WHEREAS, the Mayor and Council have been taking measures to reduce budget allocations for the City of Lincoln Park;

THEREFORE BE IT RESOLVED, that the use of City issued cellular phones for Mayor and Council be eliminated effective 2-1-05;

BE IT FURTHER RESOLVED that reimbursement for cellular phone use on personal cell phones will not be paid by the City of Lincoln Park.

Motion unanimously carried.

**RESOLUTION 05-21 Reimbursement Procedure**

By Councilwoman Brady, supported by Councilman Murphy.

WHEREAS, the Mayor and City Council have adopted a transitional fiscal budget for the year 2004-2005, and the purpose of the transitional budget was to allow the Mayor and City Council throughout the year to evaluate all expenditures of the City of Lincoln Park.

WHEREAS, it is the policy of the City to reimburse employees for any actual, necessary and reasonable expenses incurred while on official authorized City business, and

WHEREAS, the procedure for authorization of expenses is by council resolution.

THEREFORE BE IT RESOLVED, that the existing reimbursement procedures shall apply to the Mayor, City Council, and City Manager.

Motion unanimously carried.

Miscellaneous Resolution regarding City issued vehicle for Mayor HELD 1 WEEK.

CITIZENS COMMUNICATIONS

ORAL REPORTS OF THE MAYOR AND COUNCIL

There being no further business, the meeting adjourned at 10:38 p.m.

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**STEVEN M. BROWN, MAYOR**

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**DONNA BREEDING, CITY CLERK**